
NORTHSTAR ACADEMY, INC

Employment Application

An Equal Opportunity Employer

Please Print

_____ Date _____ Last Name _____ First Name _____ Middle _____

Present Address

_____ No. & Street _____ City _____ State _____ Zip _____

Permanent Address (if different from present address)

_____ No. & Street _____ City _____ State _____ Zip _____

(____) _____ - _____ Business Phone (____) _____ - _____ Home Phone

_____ - _____ - _____ Social Security Number

Employment Desired

Position applying for:

Personal Information

Have you ever applied to or worked for Northstar Academy, Inc. before?

Yes No

If yes, when? _____

Do you have any friends or relatives working for Northstar Academy, Inc. ?

Yes No

If yes, state name(s) and relationship:

_____ Name _____ Relationship _____

_____ Name _____ Relationship _____

Why are you applying for work at Northstar Academy, Inc. ?

If hired, would you have a reliable means of transportation to and from work? Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.) Yes No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? (Convictions for marijuana-related offenses that are more than two years old need not be listed.) Yes No

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, date of the offense, the surrounding circumstances, and the relevance of the offense to the position(s) applied for may, however, be considered.)

Have you ever been asked to terminate an employment contract prior to its expiration?..... Yes No

If yes, please explain: _____

Education, Training and Experience

School	Name and Address	No. of years Completed	Did you Graduate?	Degree or Diploma
High School	_____ Name _____ Address _____ City State Zip	____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
College/ University	_____ Name _____ Address _____ City State Zip	____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
College/ University	_____ Name _____ Address _____ City State Zip	____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

**Vocational/
Business** _____ Yes No _____
Name _____
Address _____
_____-_____
City State Zip

**Health Care
Training** _____ Yes No _____
Name _____
Address _____
_____-_____
City State Zip

Employment History

List below all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume.

Name of Employer Telephone No. (____) ____-____

Type of Business Your Supervisor's Name

Address & Street City State Zip ____-____
Dates of Employment: _____ Weekly Pay: _____
From To Starting Ending

Your Position and Duties

Reason for Leaving _____
May we contact this employer for a reference? Yes No

Name of Employer Telephone No. (____) ____-____

Type of Business Your Supervisor's Name

Address & Street City State Zip ____-____
Dates of Employment: _____ Weekly Pay: _____
From To Starting Ending

Your Position and Duties

Reason for Leaving _____
May we contact this employer for a reference? Yes No

Note: Attach additional page(s) if necessary.

Initials

Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by the School. I am entitled to copies of any such public records obtained by the School unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above

Date

Applicant's Signature